# Notice Inviting e-Tender (NIT) for the supply of Adult and Baby Diapers to PMBI

**NIT No.: - PMBI/SURGICAL/RC-241/2026** **Dated: 06/11/2026**

Pharmaceuticals & Medical Devices Bureau of India (PMBI) under the Department of Pharmaceuticals, Government of India, invites advertised e-Tender for Online bids from Experienced, Competent and Eligible manufacturers in two covers (Technical and Price) as per details in the tender document for supplying **Adult and Baby Diapers.**

2. Tender documents may be downloaded from the Central Public Procurement Portal (CPPP) based e-Procurement Portal i.e., https://eprocure.gov.in and from *website of PMBI:* janaushadhi.gov.in/ pmbi.co.in; *as* given in Critical Date Sheet as under: -

## CRITICAL INFORMATION AND DATE SHEET

| Sl. No. | Content | Information / Date Sheet |
|---|---|---|
| 1 | Tender Inviting Authority | Chief Executive Officer, PMBI |
| 2 | Tender Accepting Authority | Chief Executive Officer, PMBI |
| 3 | Date of availability of tender document on website | 06/11/2026 (Friday) |
| 4 | Bid Document Download Start Date | 06/11/2026 (Friday) |
| 5 | Doubts and queries regarding Tender document should be sent by mail to e-mail id's: proc10@janaushadhi.gov.in, proc8@janaushadhi.gov.in, proc9@janaushadhi.gov.in, dgm.pnqc@janaushadhi.gov.in by the likely bidders | Till 12/11/2026 (Thursday) up to 17.00 Hours. |
| 6 | Contact Person for clarification if any | 1. Gaurav Kaushik<br>Junior Officer (Procurement)<br>Phone: - 011-49431874<br>Email: - proc10@janaushadhi.gov.in<br>2. Mr. Rishabh Nagar<br>Deputy Manager (Procurement)<br>Phone: - 011-49431830<br>Email: - proc8@janaushadhi.gov.in<br>3. Mr. Prateek Mishra<br>Manager<br>(Sales & Marketing and Procurement)<br>Phone: - 011-49431834<br>Email: - proc9@janaushadhi.gov.in<br>4. Mr. Jay Prakash Mishra<br>Deputy General Manager (Procurement)<br>Phone: - 011-49431811<br>Email: - dgm.pnqc@janaushadhi.gov.in |

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| 7 | Time, date and place of pre-bid meeting<br><br>***Link to join Pre-bid meeting through Video Conference.*** | **On 13/11/2026 (Friday) at 11:00 Hours**<br><br>Pharmaceuticals & Medical Devices Bureau of India, B-500, Tower- B, 5th Floor, World Trade Center, Nauroji Nagar, New Delhi-110029<br><br>***Link will be provided based on intending bidder's request and on submission of their pre-bid query/ authorization letter as per tender provision*** |
| 8 | Bids in two covers (Technical and Price) online submission end Date & Time | **On 27/11/2026 (Friday) up to 17.00 Hours** |
| 9 | **Last Date and time for submission of Earnest Money Deposit (EMD), *Original Required Documents and 5 labelled samples as per Annexure I (Check List), in physical Form*** in office of Pharmaceuticals & Medical Devices Bureau of India, B-500, Tower-B, 5th Floor, World Trade Center, Nauroji Nagar, New Delhi- 110029 | **On 02/12/2026 (Wednesday) at 14:00 hours** |
| 10 | Cover-A (Technical Bid) Opening Date & Time. | **On 02/12/2026 (Wednesday) at 15:00 hours** |
| 11 | Cover-B (Price Bid) Opening Date & Time. | **To be intimated through Technical Bid Evaluation Summary on CPP Portal** |
| 12 | Bid/ Tender Should be valid for acceptance at least up to | 150 days after opening of technical bid |

**Note: -**

1. Bids shall be submitted online only at CPPP website: https://eprocure.gov.in. Manual bids shall not be accepted except for the original documents/instruments as mentioned in tender document. Original documents shall reach this office on or before the stipulated date and time.
2. Bidders are advised to follow the 'Special Instructions to the Contractors/ Bidders for the e-submission of the bids online' available through the link 'Help for Contractors' at the Procurement Portal https://eprocure.gov.in.
3. Bidder shall not modify the downloaded tender form including downloaded price bid template in any manner. In case any tender form/ Price bid template is found to be tampered with/ modified in any manner, such bid will be summarily rejected, Bid Security would be forfeited, and bidder is liable to be banned from doing business with PMBI.
4. The tender document has to be viewed/ downloaded from specified *website of PMBI:* janaushadhi.gov.in/ pmbi.co.in *and* CPPP website https://eprocure.gov.in. Bidders are advised to visit above specified websites regularly for updates/ Amendments/ Corrigendum till 3 days prior to the online bid submission date, if any and not be published elsewhere. The Updates/ Corrigendum/ Addendum shall be followed up to submission of tender and it will be the part of tender.
5. The purpose of this NIT is to provide interested parties with information to assist the preparation of their bid. While PMBI has taken due care in the preparation of the information contained herein, and believe it to be complete and accurate, neither it nor any of its authorities or agencies nor any of its respective officers, employees or advisors give any warranty or make any representations, expressed or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it. The bidders must read all the terms and conditions of bidding document carefully and only submit the bid, if eligible and in possession of all the documents required. Corrigendum while all efforts have been made to avoid errors in the drafting of the tender documents, the

bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.

6. Further, PMBI does not claim that the information is exhaustive. Respondents to this NIT are required to make their own inquiries/ surveys and will be required to confirm, in writing, that they have done so and they did not rely solely on the information in NIT. PMBI is not responsible if no due diligence is performed by the bidders. The detailed terms and conditions have been given in tender document. Likely bidders are requested to go through the tender and quote for supply of items in accordance with requirements stated in the tender documents. Self-attested documents as required in tender document should be uploaded while submitting online bid. In absence of above document, the bid will be liable to be ignored and not considered.
7. Tender cost: The tender document can be downloaded free of cost from the CPPP e-Procurement Portal https://eprocure.gov.in and from the website of PMBI: janaushadhi.gov.in/ pmbi.co.in
8. Tender Shall be opened online on CPPP website https://eprocure.gov.in on scheduled date and time at PMBI Head office Conference Hall, If the office of PMBI happens to be closed on the last date and time mentioned for any of the event, the said event will take place on the next working day at the same time and venue.
9. Earnest Money Deposit (EMD): EMD of Rs. 10,00,000/- (Rupees Ten Lakh only) as indicated in the form of Bank Guarantee or National Electronic Fund Transfer (NEFT) or Bankers Cheque or Demand Draft from nationalized / Scheduled Bank favoring "Pharmaceuticals & Medical Devices Bureau of India" payable at Delhi which is to be delivered in original to PMBI on or before stipulated date against 'Bid opening Date' as mentioned in the 'Critical Date Sheet'. Name & full address of the bidder may be written at the back of the Demand Draft/Pay Order. Signed and scanned soft copy of the EMD instrument must be uploaded to the e-Procurement portal along with other bid documents as prescribed in tender document. EMD in any other form like cheque/cash/postal order etc. will not be accepted. **The Bid (in case not exempted for EMD as mentioned in tender document) without EMD shall be summarily rejected.**

   *Further, Micro and Small Enterprises (MSEs) are exempted from submission of Earnest Money Deposit (EMD)/Bid Security in accordance with the prevailing Government of India guidelines. However, to avail of this exemption, bidders should submit a valid Udyam Registration Certificate along with the Technical Bid, as per Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020, Office Memorandum No. 21(5)/2019-P&G/Policy (Pt. IV) issued by the Ministry of MSME dated 06.08.2020, and Office Memorandum No. F.9/4/2020-PPD issued by the Department of Expenditure, Ministry of Finance, Government of India, dated 30.12.2021, as amended from time to time.*

10. While quoting the rate Bidders must note for "Any reason (whatsoever it may be except the Force Majeure events/ condition as defined in the tender document or by the Government of India) for withdrawal of bid/ modification in bid/ any request pertaining to have quoted wrong rates for any unit size instead of the desired unit size in tender document/ BOQ shall not be considered as per clause 11 of the tender document.
11. Bidders shall quote the rates considering the Generic Name and composition of item, Unit Size, Pack Type, Art-work/ design, Shelf-life, delivery destination, delivery schedule etc.
12. Bidders are mandated to use Internationally accepted materials for production of items supplied to PMBI.
13. Bidders shall declare the shelf-life and submit Certificate of Analysis (CoA) of all materials used in manufacturing of products delivered to PMBI including the shelf-life of packaging materials.
14. Bidders shall accept tender provision pertaining to inspection by PMBI Officials of items, manufacturing process, manufacturing premises storage premises and any other premises associated with the products supplied to PMBI at any stage of production and supply. Bidder shall also accept the condition for testing of any batches of item which are either under production or are ready for delivery to PMBI.
15. Bidders shall accept all other terms and conditions of the tender document unconditionally, failing which bid shall not be processed further.
16. *Distributors/ Suppliers/ Marketer/ Agents/ Importer/ Non-local suppliers/ Loan Licensee are not eligible to participate in the Tenders. Liaisoning agents are strictly not permitted to bid on behalf of any manufacturer.*
17. *Bidder shall read the entire tender document and accept all terms and condition unconditionally.*

18. *Disclaimers and Rights of Procuring Entity: The issue of the Tender Document does not imply that the Procuring Entity is bound to select bid(s), and it reserves the right without assigning any reason to reject any or all of the Bids, or cancel the tender process; or abandon the procurement of the Goods; or issue another tender for identical or similar Goods.*

Sd/-
**Chief Executive Officer**
Pharmaceuticals & Medical Devices Bureau of India